



Industry Room Reservation Policy

We sincerely thank you for being part of our recent Maui Derm NPPA meeting and to its success.

Moving forward, the policy regarding hotel accommodations for industry personal will be the following.

In view of this and the desire and need to accommodate as many physician registrants as we must have enough rooms available for them or risk them not attending. In the past many of those rooms have been taken in blocks by industry attendees.

So, the system we are planning to put into place is:

Top Level Sponsors:	\$100,000	= 8 Rooms
Mid Level :	\$75,000	= 6 Rooms
Low Level:	\$50,000	= 4 Rooms
Exhibit Only:		2 Rooms

NOTE: This is based upon space availability at the time of reserving your rooms.

The Deposit/Cancellation/Change Policy remains the same:

- A credit card must be provided to secure hotel accommodations.
- A one (1) night room & tax deposit will be charged at the time of booking.
- Forty-five (45) days prior to your arrival date the hotel will automatically charge a second night deposit. At that time both of the deposits charged become non-refundable.
 - If reserving more rooms than what is outlined above must be book in the top tier category rooms. It must be a 3-night minimum stay.
 - If you reserve more rooms than the sponsorship calls for (must be approved by NMG) for the following cancellation policy will be applied. Sixty (60) days prior or less: Any reduction of room nights initially reserved, or a cancellation will be charged in full.
 - If you reserve the same number of rooms that the sponsorship calls for the following cancellation policy will be applied. Forty- Five (45) days prior or less: Any reduction of the rooms nights initially reserved, or a cancellation will be charged in full.

All cancellations must be done in writing to Next Meeting Generation.

Change Policy: Any change made to a reservation after the initial confirmation is subject to a \$25 administrative fee. Any change in the total room nights reserved will also have a penalty.

All changes must be done in writing to Next Meeting Generation.